

## HSA MINUTES

December 7, 2011

Opening Prayer: Mrs. Becker offered a prayer.

Reading of Mission Statement: read by Sandy Freeman

Approval of Minutes: Minutes for October and November were posted on the school's website under HSA. Motion was made to accept the minutes of October and November. Unanimously approved

Approval of Bylaws: The proposed bylaws were presented at the previous meeting and posted on the school's website under HSA. Motion was made to accept the bylaws with the following corrections (1) page 1 move "Mission Statement" before "Functions" (2) page 2, change "1<sup>st</sup> Vice-President" to "Vice-President". Bylaws unanimously approved.

HSA Finance Report: Presented by Otto Kurecian. HSA conducted a recent poinsettia sale. Final profits will be reported at a later date.

### HSA Committee Reports

Catholic Schools Week: The committee met once and will meet again in December. Details will be shared once they are finalized. Catholic Schools Week is 1/29-2/6.

Classroom Parents: Those parents who volunteered as a classroom parent will receive classroom contact information.

Capri Sun and Box Tops: Families are encouraged to submit Capri Sun pouches and Box Tops.

Teacher Wish List: There are still a few items left from the wish list.

### School Business

Pastor's Remarks: Monsignor reported that the school and parish are working on coordinating fundraising events and developing a master schedule.

Principal's Remarks: Mrs. Becker made to following report

(1) Scholastic Book Fair will be held this week to encourage literacy awareness.

(2) Parent-Teacher conferences will take place this week.

(3) Christmas Program will be held on December 12<sup>th</sup>.

(4) Alumni Reception was held on 12/5. Seven alumni attended and had a good time sharing memories about the school.

Financial Report: Carol Brown presented a summary of the fundraising budget and the progress being made on meeting the budgeted goals. She also expressed thanks to families who have shown commitment to the fundraising goals and the school

Faculty Comments: Mr. Drumm was the faculty representative.

School Committees

Recruitment: The school provided representation at North Pole Express and Tree Fest. Parent volunteers were thanked for their time in representing the school at these important events.

Marketing: Plans are being made to have school spirit t-shirts available for purchase for Catholic Schools Week.

Fundraising:

(1) Profits from the sale of food at the North Pole Express and sale of food and Mrs. Kurecian's pottery at Tree Fest will be used for school advertisement for recruitment and retention.

(2) Winter Gala planning and sale of tickets continues.

Open Forum

The school will be investigating the initiation of discussions with local school districts about our students being able to participate in sports in the public school system.

Next Meeting: Wednesday January 4<sup>th</sup>

Closing Prayer: Monsignor offered a closing prayer.

Submitted by

Carol Moore, Secretary